

**Annual Governance Statement
for the Darley and Summerbridge Community Primary Schools
Federated Governing Body
July 2018**

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of the Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction**
- 2. Holding the Head teacher to account for the educational performance of the school and its pupils**
- 3. Overseeing the financial performance of the school and making sure its money is well spent**

Governance arrangements

The Darley and Summerbridge Community Primary Schools Federated Governing Body was reconstituted in 2017 and is now made up of:

Two parent governors
One local authority governor
One staff governor
Head teacher
Four co-opted governors

To contribute to effective governance and the success of the school, Governors are expected to:

- enhance the work of the governing body to enable a strong focus on raising standards, so that every child achieves their potential
- demonstrate their commitment by getting to know the school and becoming involved in school life and activities. In Governance terms 'Getting to Know the School' involves reviewing data, monitoring impact of teaching on pupil outcomes, understanding the financial status of the school and generally understanding the challenges the school faces internally and externally. Refer to the National Governors Association website for Getting to Know Your School Guidance Notes
- take personal responsibility for their ongoing training and development
- attend meetings (governing body/working groups) and play an active part
- prepare for meetings so they are well informed, having read all of the papers sent out with the agenda
- support the school with parents and in the community
- recognise the corporate status of the governing body and the concept of collective responsibility
- respect confidentiality and the need to act with circumspection. Governors are required to sign up to the Governors Code of Conduct each year.

The governing body has a programme of meetings throughout the school year with each Governor having a specific area of responsibility. Minutes of these meetings are available to be viewed in School and online.

Attendance record of governors

A record is kept by the clerk to the governing body of governor's attendance at meetings. Governor's attendance at meetings is good. Meetings need to be 'quorate' to ensure that legal decisions can be made.

The work we have done in the governing body meetings

The work we have done in all meetings revolves around the school development plan. Our priorities for the academic year 2017/18 have been:

- To work closely and effectively with the Head teacher and all staff to ensure that teaching and learning is continually improving and that pupils make at least expected progress and achievement including those belonging to vulnerable groups
- To ensure that both schools remain financially sustainable and that projected budgets which are in danger of running into deficit are addressed
- To ensure both schools are meeting Health & Safety, Safeguarding, Child Protection, Educational Visits and Premises procedures and requirements
- To oversee the quality of provision of EYFS across the federation
- To oversee the implementation of nursery provision across the federation

We have done this by :-

- Setting a robust Governance action plan (please see online) which details these priorities, set realistic success criteria and reviewed levels of impact
- Supported the Head teacher with the monitoring of work of the teachers and pupils in the classroom and asking for evidence, including book examinations, discussions with children and learning walks.
- Examining and challenging internal and external performance and progress data.
- Ensuring the judgement of the staff and Head teacher are in line with local and national standards through Local Authority validation.
- Ensuring the individual needs of pupils are met through interventions by the scrutiny of data and regular visits by Governors.

In addition we have undertaken our statutory duties with regard to:

- Performance management of Head teacher
- Reviewing and updating statutory policies
- Monitoring the effectiveness of pupil premium and sports funding

Governors have undertaken a variety of training including: Local Authority networks, school improvement, safeguarding, monitoring, SEND and pupil premium.

The minutes of the Governing body are public documents which are available to view on the Governing Body page of the schools websites or at the school office. They can only be published once they have been agreed as a 'true record' of the meeting at the next Governors meeting.

Strategic Planning for the future

Our aims for the forthcoming year:

Summerbridge

1. To rigorously monitor the process and progression of change within school following the new robust Governance action plan in regards to OFSTEDs recommendations
2. To ensure that the school rapidly improves; that teaching and learning is consistently improving in order to reach a 'good' standard and that children's attainment and progress at least good.
3. To examine and challenge the actions put in place in leadership and management to ensure that all statutory curriculum subjects are covered and pupil's cultural understanding is developed.

Darley

1. To ensure that the school continues to make good progress; that teaching and learning is consistently 'good' and the children's attainment and progress are good with increased proportions of pupils achieving greater depth.

Overall

1. To be more reflective and analytical on our roles as Governors and the impact and affect it has on the children's performance.
2. To be more analytical of data and use BROMCOM effectively to look at groupings of pupils e.g. performance of pupil premium pupils v's peers – are they making the same level of progress?
3. To respond to local and national initiatives and developments, particularly surrounding the curriculum and assessment methods.
4. Promote greater communication of the role of Governors and what we do to a wider audience of not only the parents but the community as a whole, encouraging more people to come forward and offer their time and skills to support and improve the schools.

The Governing body welcomes suggestions, feedback and ideas from parents/careers, so please get in touch via either school office.

How to contact your governing body

Information about the school's governing body is available on the governors' page of the schools websites or please ask any member of staff or at either school office.

The Federated Governing Body – membership 2017-18

Governor	Category	Responsibility (2017/18)	Term of office expiry date
Stuart Mallender (Chair)	Co-opted	Teaching & Learning Finance Nidderdale Federation/MAT	March 2021
Conrad Volker (Co-chair)	LA	Teaching & Learning Finance	March 2021
Sarah Walker (Vice-chair)	Parent	Health & Safety, Safeguarding & Premises Nidderdale Federation/MAT	March 2021
Emily Fazal (Co-vice chair)	Co-opted	Teaching & Learning Vulnerable groups inc SEND	March 2021
Lynne Bennion	Co-opted	Vulnerable groups inc SEND Health & Safety, Safeguarding & Premises	March 2021
Rachel Rogers	Parent	Teaching & Learning	March 2021
Ian Chisem	Staff	Multi Academy Trust	
Allison Hailwood	Co-opted	EYFS Implementation of nursery provision	
Nick Coates	Head teacher		

The Governors' Attendance record for 2017-18

Governor attendance at meetings this year has been good; a meeting has never been cancelled because it was not 'quorate'.

A full list of Governors and their attendance at the various meetings from the clerk to Governors is available at Summerbridge school office.

Declarations of interests: at the time of writing there were no declarations of interest from any of the Governors.

