

<b>Governor Action Area</b>	<b>Specific responsibility</b>	<b>Monitoring arrangements</b>	<b>Milestones and Date</b>	<b>Impact</b>	<b>Success Criteria</b>	<b>Completed by</b>
1.To oversee quality of teaching, learning and assessment across the federation	Emily Fazal Rachel Rogers Conrad Volker Stuart Mallender	Lead governors report back to FGB during half termly meetings	By 7 Feb 2018 NC has distributed latest lesson observation and book scrutiny dates to staff By 21 Mar 2018 governors have visited classes to understand the class structure By 23 May 2018 the vast majority of lessons are judged 'Good' or better By 11 July 2018 a summary report has been presented to the FGB based on the end of year performance of both schools		Governors know the quality of teaching across the schools and the performance of different pupil groups and use this to ensure continual improvement  Governors use data analysis to monitor the achievement of pupils across the schools  Continual improvement in the quality of teaching  By the end of the academic year the evidence base for good teaching against Ofsted criteria is secure	July 2018
2.To oversee the financial and personnel management across the federation	Stuart Mallender Conrad Volker Nick Coates  Additional support from Sharon Langton - Bursar	Lead governors report back to FGB during half termly meetings	By 7 Feb 2018 benchmarking information has been used to establish where savings can be made By 21 Mar 2018 SB is about to become independent of LA Catering – LH to be TUPE'd across to federation staff By 23 May 2018 cost saving investigations have been completed By 11 July 2018 recommendations to the FGB have been made on future savings for the academic year 2018-19		Both schools can remain financially sustainable and that projected budgets which are in danger of running into a deficit are addressed  The governors have a greater understanding of cost savings across the federation and drive more financial efficiency within both school.	July 2018
3. To oversee health, safety, safeguarding and premises across the federation	Sarah Walker Lynne Bennion  Additional support from Mike Brown LA HS adviser	Lead governors report back to FGB during half termly meetings	By 7 Feb 2018 all HS files have been reviewed and signed off by governors By 21 Mar 2018 Governors have conducted premises inspections and completed annual Safeguarding Audit in both schools By 23 May 2018 SCR checks have been conducted by Governors in both schools By 11 July 2018 governors have produced an annual summary report on HSSP to share with FGB		Ensure both schools are meeting Health & Safety, Safeguarding, Child Protection, Educational Visits and Premises procedures and requirements  Schools are statutorily compliant	July 2018
4. To oversee the quality of provision of EYFS across the federation	Alison Hailwood Nick Coates Kate Milne	Lead governors report back to FGB during half termly meetings	By 7 Feb 2018 Staff in both schools are using Tapestry to record the childrens' learning journeys and share online with parents. By 21 Mar 2018 Audit of parents' views on how well they are informed about their child's progress. By 23 May 2018 Feedback on moderation between both schools and other schools in the cluster. By 11 July 2018 a summary report presented to FGB based on the EYFS judgements, GLD and progress		Parents feel well informed and fully involved in their child's learning journey and express their satisfaction in audit. Staff are making accurate and well informed judgements. Children make good or better progress during EYFS year. Parents are well informed and progress is linked to Dev Matters statements. Staff are able to continue good practice and amend where necessary. Staff are moderating accurately. ELG Judgments are accurate and in line with other practitioners	July 2018
5. To oversee the quality of provision for those pupils belonging to vulnerable groups eg. SEND, FSM, PP	Emily Fazal Lynne Bennion	Lead governors report back to FGB during half termly meetings	By 7 Feb 2018 staff in school are using a tracking system that closely monitors and tracks vulnerable pupils By 21 Mar 2018 vulnerable pupils have intervention programmes in place to support their needs By 23 May 2018 rates of progress can be measured By 11 July 2018 the impact of the intervention programmes can be analysed and reported to the FGB		Pupils identified as vulnerable make expected progress based on the school's expectations due to the support and provision they receive  Pupils make progress in line with the school's expectations and their needs are met fully despite the difficulties that they face	July 2018
6. To oversee the implementation of nursery provision across the federation	Alison Hailwood Nick Coates Kate Milne	Lead governors report back to FGB during half termly meetings	By 7 Feb 2018 Dacre Pre-School is set up at Darley By 21 Mar 2018 Ofsted have been notified of the change of provider By 23 May 2018 staff have been TUPE'd across to the federation By 11 July 2018 the pre-school is governor-led		The federation of DCPS and SCPS have governor led EY units at both sites and that it has become financially self-sufficient due to the numbers of children attending  Governor's impact will be that the time scales are adhered to and that in accomplishing this target area, the schools will provide pre-school care, led and staffed by federation employees and attended by local 2-4 year olds thus ensuring the sustainability of both schools	July 2018

7. To explore the process required to become part of a Multi Academy Trust	Ian Chisem Sarah Walker	Lead governors report back to FGB during half termly meetings	By 7 Feb 2018 meeting arranged to discuss how to gather information from the sources available to gain a greater understanding of the process. By 21 Mar 2018 to contact other schools who are part of a MAT By 23 May 2018 Collate information from the sources available By 11 July 2018 Recommendations to GB about the benefits of the MAT model for our schools.		Governors can make an informed decision about the key benefits and opportunities that a MAT can offer our schools.  The governors have a greater understanding of the MAT model and whether there are any long-term benefits of being part of a MAT which will have a positive impact on school improvement,	July 2018
8. To regularly review Governor effectiveness/skills/ Governor succession planning	All Governors	Chairs to undertake review yearly  Governors to book on regular training relevant to responsibility	By 7 Feb undertaken skills audit. Identify any further training needed. Improving outcomes for pupils: How well do we challenge and monitor form completed By 21 Mar reflect upon progress of Gov action plan By 23 May Chairs completed Chairing The Governing board training By 11 July 2018 have undertaken 360 review of Governor performance		Governors have robust systems in place for monitoring and challenging  Governors have the knowledge and skills needed to challenge effectively Gobs have time to undertake visits	July 2018