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| **Annual Governance Statement**  **for Darley and Summerbridge Community Primary School**  **Federation Governing Body**  **September 2022**  In accordance with the Government’s requirement for all governing bodies, the three core strategic functions of the Governing Body are:   1. **Ensuring clarity of vision, ethos and strategic direction** 2. **Holding the Head teacher to account for the educational performance of the school and its pupils** 3. **Overseeing the financial performance of the school and making sure its money is well spent**     **Governance arrangements**  Darley and Summerbridge Community Primary School Federation Governing Body is made up of:  Two parent governors  One local authority governor  One staff governor  One Head teacher  Five co-opted governors  The role of the governing body is to:  To contribute to effective governance and the success of the school, Governors are expected to:   * enhance the work of the governing body to enable a strong focus on raising standards, so that every child achieves their potential * demonstrate their commitment by getting to know the school and becoming involved in school life and activities. In Governance terms ‘Getting to Know the School’ involves reviewing data, monitoring impact of teaching on pupil outcomes, understanding the financial status of the school and generally understanding the challenges the school faces internally and externally. Refer to the National Governors Association website for Getting to Know Your School Guidance Notes * take personal responsibility for their ongoing training and development * attend meetings (governing body/working groups) and play an active part * prepare for meetings so they are well informed, having read all of the papers sent out with the agenda * support the school with parents and in the community * recognise the corporate status of the governing body and the concept of collective responsibility * respect confidentiality and the need to act with circumspection. Governors are required to sign up to the Governors Code of Conduct each year.   The governing body has a programme of meetings throughout the school year with each Governor having a specific area of responsibility. Minutes of these meetings are available to be viewed in School and online.  **Attendance record of governors**  A record is kept by the clerk to the governing body of governor’s attendance at meetings. Governor’s attendance at meetings is good. Meetings need to be ‘quorate’ to ensure that legal decisions can be made.  **The work we have done in the governing body meetings**  The work we have done in all meetings revolves around the federation development plan. Our priorities for the academic year 2021/22 have been:   * To work closely and effectively with the Head teacher and all staff to ensure that teaching and learning is continually improving and that pupils make at least expected progress and achievement including those belonging to vulnerable groups * To ensure that both schools remain financially sustainable and that projected budgets which are in danger of running into deficit are addressed * To ensure both schools are meeting Health & Safety, Safeguarding, Child Protection, Educational Visits and Premises procedures and requirements * To oversee the quality of provision of EYFS across the federation * To ensure that Darley retains its judgement of being an Ofsted category 2 (Good) school * To ensure that Summerbridge regains its judgement of being an Ofsted category 2 (Good) school   We have done this by :   * Continuing our robust Governance action plan which details these priorities, set realistic success criteria and reviewed levels of impact * Supported the Head teacher with the monitoring of work of the teachers and pupils in the classroom and asking for evidence, including book examinations, discussions with children and learning walks. * Assisted in the monitoring and development of the federation staff team; changing class configurations determined by school growth * Monitoring and review of the successful implementation of a preschool provision across both sites and the communication between preschool and school * Examining and challenging internal and external performance and progress data. * Ensuring the judgement of the staff and Head teacher are in line with local and national standards through Local Authority validation. * Ensuring the individual needs of pupils are met through interventions by the scrutiny of data and regular visits by Governors.   In addition we have undertaken our statutory duties with regard to:   * Performance management of Head teacher * Reviewing and updating statutory policies * Monitoring the effectiveness of pupil premium and sports funding   Governors have undertaken a variety of training including: Local Authority networks, school improvement, safeguarding, monitoring, SEND and pupil premium.  The minutes of the Governing body are public documents which are available to view on the Governing Body page of the federation website or at the school office. They can only be published once they have been agreed as a ‘true record’ of the meeting at the next Governors meeting. |
| **Strategic Planning for the future**  Our aims for the forthcoming year:   1. To consider options for conversion to MAT (Multi-Academy Trust Status) for the year beginning September 2023 2. To ensure that both schools continue to improve; this year with further developments to the staff team and structure and ensuring that teaching and learning reaches a ‘good’ standard and that children’s attainment, and progress (in English, Reading and Maths) is at least good and meets national expectations where feasibly possible at the end of the academic year in measurable key stages 3. To examine and challenge the actions put in place in leadership and management to ensure that all statutory curriculum subjects are led well and that the impact of this leadership has a positive effect on the curriculum   Overall   1. To be more reflective and analytical on our roles as Governors and the impact and effect it has on the children’s performance 2. To respond to local and national initiatives and developments, particularly surrounding MAT conversion, the curriculum and assessment methods. 3. To continue to monitor the federation’s finances, develop learning spaces and equipment as feasible within the school budgets   The Governing body welcomes suggestions, feedback and ideas from parents/careers, so please get in touch via either school office.  **How to contact your governing body**  Information about the school’s governing body is available on the governors’ page of the federation website or please ask any member of staff or at either school office.  **The Federated Governing Body – membership 2022 - 23**  **Governor Category Responsibility**  Stuart Mallender (Chair ) Co-opted Finance and Personnel    Carol White (Vice Chair) Co-opted Finance and Personnel  Lynne Bennion LA Health, Safety and Premises  Nick Coates HT All  Andrew Howarth Staff Teaching and Learning  Kate Milne Co-opted Health, Safety and Premises  Eddie Moore Co-opted Health, Safety and Premises  Lucy Martin Parent Teaching and Learning  Peter Massey Co-opted Teaching and Learning  Vacancy Parent Finance and Personnel |
| **The Governors’ Attendance record for 2021/22**  Governor attendance at meetings this year has been good (remote or face to face); a meeting has never been cancelled because it was not ‘quorate’.  A full list of Governors and their attendance is as below –   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | **Forename** | **Surname** | **Governor’s category** | **Meetings** | **Attended** | **Attendance %** | **Not Attended** | **Position** | | Stuart | Mallender | C/O | 6 | 6 | 100 | 0 | Chair | | Carol | White | C/O | 6 | 5 | 83 | 1 | Vice | | Lynne | Bennion | LA | 6 | 5 | 83 | 1 |  | | Nick | Coates | HT | 6 | 6 | 100 | 0 |  | | Andrew | Howarth | S | 6 | 5 | 83 | 1 |  | | Kate | Milne | C/O | 6 | 5 | 83 | 1 |  | | Lucy | Martin | P | 6 | 6 | 100 | 0 |  | | Eddie | Moore | C/O | 6 | 6 | 100 | 0 |  | | Peter | Massey | C/O | 3 | 2 | 66 | 1 |  | | Tom | Gant | P | 6 | 2 | 33 | 4 |  |   **Declarations of interests**: at the time of writing there were no declarations of interest from any of the Governors. |